

**MEETING MINUTES
HARRISBURG TOWNSHIP PARK DISTRICT
REGULAR BOARD MEETING
APRIL 18, 2025
8:00 AM HARRISBURG PARK OFFICE**



- CALL TO ORDER:** President Doug Emery called the meeting to order at 8:00 a.m.
- ROLL CALL:** The following members of the Board of Commissioners were present: President Doug Emery, Vice President Raymond Gunning and Secretary/Treasurer Ron Emery.
The following members of the Board of Commissioners were absent: None
Park Staff Present: Executive Director Blake Emery, Administrative Assistant Jill Marvel and Maintenance Director TA Sullivan.
Park Staff Absent: None
- PUBLIC COMMENTS:** Blake Emery announced that the Harrisburg Township Park District (HTPD) was accepting public comment by email or written submission up to the start of the meeting at 8:00 AM on April 18, 2025. There were no written comments received and there was no one from the public present on the teleconference call. There was no one from the public present in attendance.
- Visitors Present: None
- CONSENT AGENDA:** Ron Emery made the motion to accept the March 21, 2025 meeting minutes and seconded by Raymond Gunning. All in favor 3-0 per voice vote.
- Raymond Gunning made the motion to accept the 3/18/2025 to 4/14/2025 bills and the March 2025 Unaudited Financial Reports and seconded by Ron Emery. All in favor 3-0 per voice vote.
- CLOSED SESSION:** There was no motion to enter into Closed Session.
- UNFINISHED BUSINESS:**
- 2022 Bond Funds Blake Emery presented to the Board the list of remaining designated Bond Fund projects for 2022 Series Bonds. The current list of projects to finish out the 2022 Bond was discussed.
- 2025 Bond Funds Blake Emery presented to the Board the list of 2025 Bond Fund Projects. The list of projects was discussed with updates given.
- Park Survey Blake Emery presented to the Board the City of Harrisburg public hearing to approve the vacation of roads/alley request was on April 17th. Brown and Roberts is working on staking out property lines as requested. They were asked to start looking into the Soccer Property lines and presented a document where Adverse Possession was claimed on the east side of the drainage ditch when the adjacent property was sold in 2005. It was agreed to speak to legal counsel on the matter and determine how to proceed. Blake Emery would like to utilize the east side of the drainage ditch for future parking needs and facility expansion.

NEW BUSINESS:

Election Blake Emery presented to the Board that the Oath of Office for Elected Officials will be at the May Board Meeting.

IAPD Updates Blake Emery passed out the information regarding all the IAPD Legislative Updates.

824,828,830 W Poplar St Blake Emery presented to the Board the opportunity to purchase 824, 828, and 830 W Poplar Street lots (old vet clinic across from tennis courts) for \$30,000. This had previously been discussed with an asking price of \$50,000 and the Board determined not to pursue it. It was decided to schedule a time to go and look at the property. Raymond Gunning made the motion to approve from the 2025 Bond Funds up to \$30,000.00 towards the purchase of the 3 lots (824, 828, and 830 W Poplar St) and seconded by Doug Emery. All in favor 3-0 per voice vote.

RISK COMMITTEE:

Roll Call The Risk Management & Loss Control Committee Meeting was called to order 8:40 a.m. The following members of the Risk Management & Loss Control Committee were present: Blake Emery, Jill Marvel, and TA Sullivan.

Blake Emery distributed the IPRF Newsletter.

There were no other new topics brought up for discussion by the committee.

Adjourn The Committee Meeting was adjourned at 8:43 a.m.

DIRECTOR REPORT:

Projects Projects were discussed as part of the Maintenance Report.

SYSA Spring Travel Season is underway. Jill Marvel will transition into the liaison role between the Park District and SYSA.

IAPD Conference Blake Emery will be attending the IAPD Legislative Conference in Springfield on April 30.

Training Blake Emery attended the following training: FOIA for Public Bodies Webinar on 4/10/2025; OMA Webinar on 4/16/2025.

The Executive Director Report was placed on file. See attached report.

REPORTS

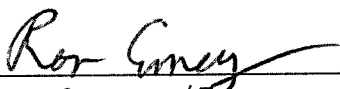
Jill Marvel presented the Recreation Report. TA Sullivan presented the Maintenance Report. The reports were placed on file. See attached reports.

ANNOUNCEMENTS

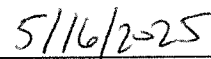
Blake Emery announced that the next regular board meeting is scheduled to be May 16, 2025 at 8:00 a.m. at the Park District Community Room.

ADJOURNMENT

Raymond Gunning moved to adjourn and seconded by Doug Emery. All in favor 3-0 per voice vote. The meeting adjourned at 8:57 a.m.



Ron Emery, Secretary / Treasurer



Date Signed