

Agenda
Regular Meeting of the
Harrisburg Township Park District
Board of Commissioners
May 16, 2025 - 8:00 AM
Harrisburg Park Office



Regular Meeting Agenda

1. Call Meeting to Order / Roll Call
2. 2025 Park Board of Commissioners Election
 - a. Discuss / Approve Acceptance of April 1, 2025 Election Canvass of Votes
 - b. Discuss / Approve Acceptance of Certificate of Election from County Clerk
 - c. Oath of Office – 4 Year Term & 2 Year Term
 - d. Discuss / Approve Nomination and Election of Officers of the Park Board of Commissioners
 - e. Discuss Required Open Meetings Act Training
 - f. Board Member Annual Orientation
3. Comments From the Public
4. Consent Agenda:
 - a. Approve April 18, 2025 Board Minutes
 - b. Approve Bills – April 15, 2025 through May 12, 2025
 - c. Approve Unaudited Financial Reports – April 2025
5. Closed Session pursuant to 5 ILCS 120/2(c)(1)&(21) of the Illinois Open Meetings Act (if requested)
 - a. Closed Session / Closed Minutes – Discussion of minutes of meetings lawfully closed under Illinois Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes.
 - b. Personnel – To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony or a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
6. Reconvene to Open Session (possible actions following Closed Session)
7. Unfinished Business
 - a. Discuss / Approve Designations of Remaining 2022 Bond Funds
 - b. Discuss / Approve Designation of 2025 Bond Funds
 - c. Discuss / Approve Survey of Park Updates
 - d. Discuss / Approve purchase of 824, 828, and 830 W Poplar Street
8. New Business
 - a. Discuss / Approve Resolution 2025-0516 Resolution Designating Freedom of Information Officer
9. Risk Management and Loss Control Committee Meeting
 - a. Roll Call
 - b. Unfinished Business
 - i. None

- c. New Business
 - i. None
- d. Discuss / Approve any additional items of safety concern
- e. Adjourn Committee Meeting

10. Department Reports

- a. Director Report (See Attached Handout)
- b. Recreation Report (See Attached Handout)
- c. Maintenance Report (See Attached Handout)

11. Next Meeting Date:

- a. Regular Meeting on June 20, 2025 at 8:00 AM at Harrisburg Park Office

12. Adjournment

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at the public meeting of the Harrisburg Township Park District Board of Commissioners should contact Blake Emery, Executive Director at 618-252-2111 or bemery@harrisburgpark.net a minimum of 48 hours prior to the meeting.

The Open Meeting Act requires public bodies to allow for public comment. The Harrisburg Township Park District (HTPD) will accept public comment by email or written submission up to the start of the meeting at 8:00 AM on May 16, 2025. These comments will be read during the time allotted for Comments From the Public on the Agenda.

The HTPD will also have a toll-free conference call-in line available for the public to both make comments during the Comments From the Public time slot and observe the rest of the meeting. The conference call-in provider is freeconferencecall.com. The call and any participants on the call may be recorded. Please visit the website <https://www.freeconferencecall.com/terms-of-service> for information that may be collected and data security of freeconferencecall.com.

The toll-free conference call-in phone number is (844) 855-4444. The Access Code is 232612. Please call the park office at 618-252-2111 if you have issues with the conference call in.